



Cloud MLX

# Getting Started Guide

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# A Quick Introduction To Cloud MLX

Cloud MLX is the coolest way to search the MLS, connect with other agents and work smarter with your clients. Simply put, Cloud MLX is an alternative front end to your existing MLS system. Many traditional MLS systems have features that are hard to train on and even harder to user day to day. Cloud MLX is different. With features like our innovative search bar that gets smarter as you use it, agents can get up and running quicker and get more work done in less time.

## 1.1 Creating A Cloud MLX Account

There are two ways to create a Cloud MLX account.

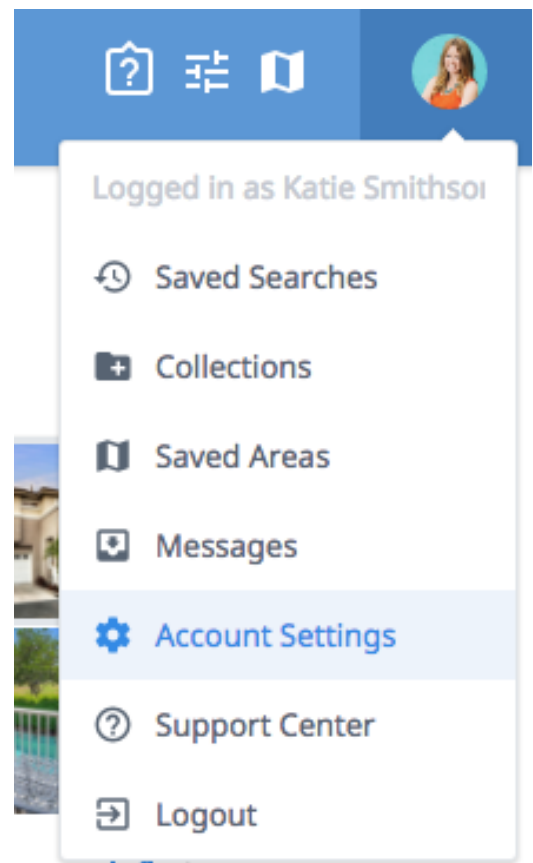
1. Visit your account signup URL: <https://cloudmlx.com/real-estate-agents>
2. Through single sign-on (SSO) directly from the MLS

The sign-up process will ask you for the following information:

- Office Name and Address
- Website
- Mobile Number
- MLS Credentials

## 1.2 Cloud MLX Account Settings

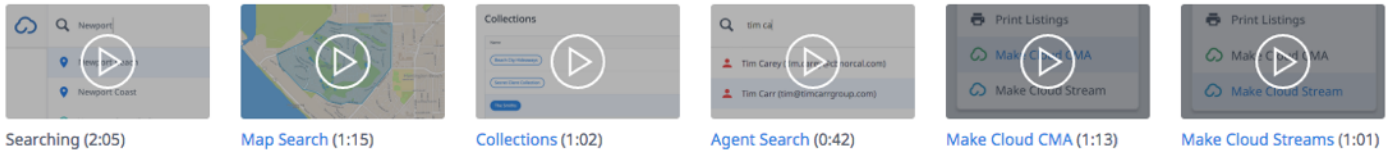
Now that you've created your Cloud MLX account, let's take a look at your settings. You can reach the settings section by clicking the \_\_\_\_\_ on the upper right-hand side of the page. Account Settings can be updated at any time. Users can upload their headshot and include any contact information.



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## Getting Started

### Getting Started

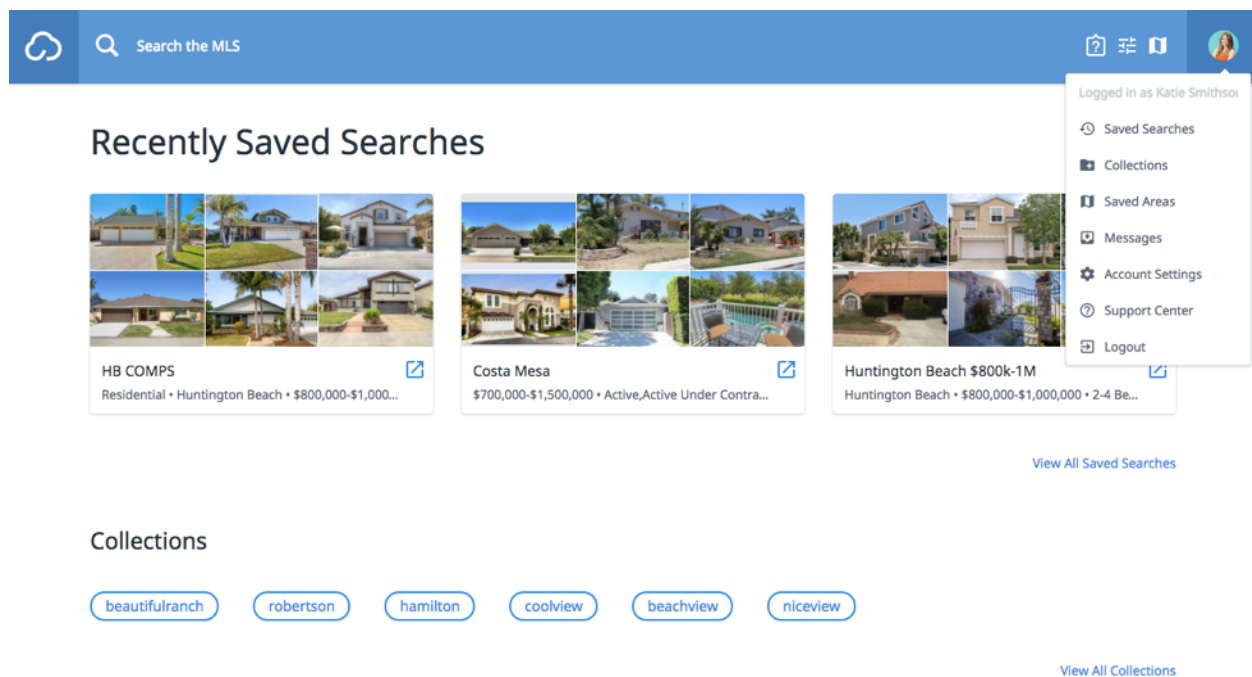


Users will see a Getting Started video when logging in to Cloud MLX for the first time. These video tutorials are available to watch any time by scrolling to the bottom of the home page.

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## Home Page

Here an agent will see their Recently Saved Searches (the three most recently created), their collections and the Getting Started videos.



The Search Bar is at the top of the page. Users can access the Cheat Sheet, Advanced Search and Map Search by clicking the icons in right corner of the search bar.

In the top right corner, users can view their profile. Here they will see:

- Saved Searches
  - Collections
  - Saved Areas
  - Messages
  - Account Settings
  - Support Center
-

# Searching in Cloud MLX

Cloud MLX makes searching easy. As you type in the search bar, Cloud MLX will give suggestions based on the text entered. Users can search by city, zip code, status, price range, etc. If the user is unsure of what fields are available for searching, they can either click on the Cheat Sheet or the Advanced Search.

Cloud MLX interface showing search results for Huntington Beach, CA. The search bar displays "Huntington Beach" and a price range of "\$650k to 750k". Below the search bar, a price range filter is set to "\$650,000 - \$750,000". The results section shows 18,366 Results. A list of four properties is displayed, each with a photo, address, price, and status. A map on the right shows the location of the properties in Huntington Beach, CA.

Property	Address	Price	Status	DOM
17812 Carranza Lane	Huntington Beach, CA 92647	\$655,500	Closed	64
4651 Wellfleet Drive	Huntington Beach, CA 92649	\$1,165,000	Closed	59
16871 Limelight Circle	Huntington Beach, CA 92647	\$385,000	Active Under Contract	12
1513 Lakeside	Huntington Beach, CA 92648	\$849,900	Active	DOM

## 2.1 Saving a search

Once search criteria has been entered, the user can save the search for future use. Simply click in the "Name this search" field and type in a description of the search. For example, a search could be named "Newport Coast with Pools". This helps to

identify the type of property and the location. Searches can be named anything that is meaningful to the user.

The screenshot displays a real estate search interface. At the top, there are filters for price range (\$800,000 - \$1,000,000), number of bedrooms (2 - 4 beds), status (Active), and pool type (Pool: In Ground). The search location is set to Huntington Beach. Below the filters, the search results are titled "Huntington Beach \$800k-1M" and show 16 results. The results are displayed in a card view, sorted by "Recently Updated". Each card includes a photo of the property, the address, the price, and the status (Active). The map view on the right shows the location of the properties in Huntington Beach, CA, with price tags indicating the value of each property.

Address	Price	Status	DOM
6761 Gas Light Drive Huntington Beach, CA 92647	\$875,000	Active	29
7616 Park Path Drive Huntington Beach, CA 92648	\$839,900	Active	124
19295 Wingedfoot Circle Huntington Beach, CA 92648	\$899,000	Active	60
19645 Surfbreaker Lane Huntington Beach, CA 92648	\$825,000	Active	131

Saved searches will update based on the criteria. By default, the view will display Recently Updated listings first. This view can be changed by the user.

## 2.2 Changing results view

There are four ways to view results in Cloud MLX:

1. Card with map (default)
2. Card (no map)
3. List with map
4. List (no map)




To turn the map off, click the Map icon in the search bar.

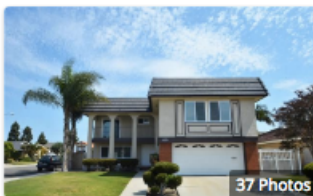


Users can also reorder results. By default, results will be ordered by most recent update. Results can be ordered by the following:

1. Price High to Low
2. Price Low to High
3. Recently Updated
4. DOM
5. Square Feet
6. Status

## Huntington Beach \$800k-1M

16 Results 



6761 Gas Light Drive  
Huntington Beach, CA 92647  
4 Beds • 3 Baths • 3,017 Sqft • Built in 1973

Price High to Low  
Price Low to High  
✓ Recently Updated  
DOM  
Square Feet  
Status

Card List

\$875,000

Active

29 DOM

## 2.3 Sharing Listings

Users will have the capability to share listings with their client. To share, click the blue share button. Options for sharing include:

1. Viewing Public Link
2. Copy Public Link
3. Email Public Link

Listing details can also be printed. All listings in the results list will be printed, or the user can select listings to print. Users will be able to choose an agent or client print view.

## Huntington Beach \$800k-1M

16 Results

View Public Link

Copy Public Link

Email Public Link

Print Listings

Recently Updated

CardList

Drive

\$875,000

Active

29 DOM

### 2.4 Creating a Cloud Stream

Users can also create listing alerts for their clients through by connecting to Cloud Streams through Cloud MLX. To create a Cloud Stream for a client based on Cloud MLX search criteria, click the blue share icon and select “Create Cloud Stream”. This will launch the user to Cloud Streams.

## Huntington Beach \$800k-1M

16 Results

View Public Link

Copy Public Link

Email Public Link

Print Listings

Make Cloud Stream

Recently Updated

CardList

Drive

\$875,000

Active

29 DOM

## 2.5 Creating a Cloud CMA

Users can also create reports in Cloud CMA by connecting through Cloud MLX.

Select the properties to use for the report in Cloud CMA, click the blue share icon, then select “Make Cloud CMA”. This will launch to report creation in Cloud CMA.

