



INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD WITH (*)**.*Italicized fields will be auto-filled from public records, if available.*

North Texas Real Estate Information Systems, Inc.

Residential Lease Data Input Form**LISTING INFORMATION***** Property Type**

- ☐ LSE - Apartment
☐ LSE - Condo/Townhome
☐ LSE - Duplex
☐ LSE - Fourplex
☐ LSE - House
☐ LSE - Mobile
☐ LSE - Triplex

*** Listing Type**

- ☐ Exclusive Right to Sell/Lease
☐ EA with Reservations
☐ ER with Reservations
☐ Exclusive Agency

*** Transaction Type**

- ☐ For Lease
☐ For Sale/Lease

For Sale MLS #

Date Available

Days Guests Allowed

of Vehicles

*** Appliances**

- ☐ Yes
☐ No

Pets Allowed

Furnished

- ☐ Yes
☐ No

Pet Deposit

Pet Policy

- ☐ Breed Restrictions
☐ Call
☐ Cats OK
☐ Dogs OK
☐ No Pets Allowed
☐ Number Limit
☐ Size Limit
☐ Yes Pets Allowed

Monthly Pet Fee

*** Application Fee Amount**

*** Deposit Amount**

Non-Refund Pet Fee

- ☐ Yes
☐ No

Application Fee Payable To

Application Fee Per Person 18+ years

- ☐ Yes
☐ No

*** Housing Type**

- ☐ Apartment
☐ Attached or 1/2 Duplex
☐ Condo/Townhome
☐ Designated Historical Home
☐ Doublewide Mobile w/Land
☐ Farm/Ranch House
☐ Garden/Zero Lot Line
☐ Hi Rise
☐ Historical/Conservation Dist.
☐ Interval Ownership
☐ Lake House
☐ Log Cabin
☐ Manufactured (certificate exch)
☐ Resort Property
☐ Single Detached
☐ Singlewide Mobile w/Land
☐ Underground
☐ Vacation Home

Floor Location

Style of House

- ☐ A-Frame
☐ Barndominium
☐ Colonial
☐ Contemporary/Modern
☐ Craftsman
☐ Early American
☐ English
☐ French
☐ Geo/Dome
☐ Loft
☐ Mediterranean
☐ Mid-Century Modern
☐ Oriental
☐ Other
☐ Prairie
☐ Ranch
☐ Southwestern
☐ Spanish
☐ Split Level
☐ Studio

☐ Traditional☐ Tudor☐ Victorian☐ Modern Farmhouse*** Construction Status**

- ☐ New Construction - Complete
☐ New Construction - Incomplete
☐ Preowned
☐ Proposed
☐ Unknown

*** Construction**

- ☐ Block
☐ Brick
☐ Common Wall
☐ Concrete
☐ Fiber Cement
☐ Frame/Brick Trim
☐ Glass
☐ Log
☐ Metal
☐ Other
☐ Rock/Stone
☐ Siding
☐ Steel
☐ Stucco
☐ Tilt Wall
☐ Vinyl Siding
☐ Wood

*** When Compensation Pd**

- ☐ Move-in
☐ Move-in 5
☐ On execution
☐ Other

Lease Terms

*** List Price**

*** List Date**

*** Expire Date**

*** Year Built**

*** Sqft**

*** Sqft Source**

- ☐ Appraiser
☐ Building Plan
☐ Other Documentation
☐ Owner
☐ Tax

*** Parcel ID**

Additional Parcel ID

*** Multi Parcel ID**

- ☐ Yes
☐ No

*** Will Subdivide**

- ☐ No
☐ Subdivided
☐ Yes

Senior Community

- ☐ Yes
☐ No

LOCATION INFORMATION*** Street/Box Number**

Street Direction

*** Street Name**

Street Type

Street Directional Suffix

Unit #

*** State**

*** County/Parish**

*** City**

*** Zip**

Zip + 4

Country

Lot

Block

*** Subdivision**

Lake Name

*** Area**

Planned Development

*** Sub Area**

Additional Legal



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Residential Lease Data Input Form**SCHOOL INFORMATION***** School District**

Primary School

Elementary School

Middle School

Intermediate School

Junior High School

High School

Senior High School

ROOM DETAILS*** # Bedrooms**

*** # Full Baths**

*** # Half Baths**

*** # Stories**

*** # Living Areas**

*** # Dining Areas**

Accessory Unit

☐ Yes☐ No

Accessory Unit Type

☐ Guest Quarters☐ Other☐ Pool House

Master Bedroom

Lvl

Length

Width

Features

- ☐ Cedar Closet
- ☐ Coffee Bar
- ☐ Custom Closet System
- ☐ Dual Master Baths
- ☐ Dual Sinks
- ☐ Ensuite Bath
- ☐ Fireplace in Master
- ☐ Garden Tub
- ☐ Hollywood Bath
- ☐ Jetted Tub
- ☐ Laundry Chute
- ☐ Linen Closet
- ☐ Medicine Cabinet
- ☐ Separate Shower
- ☐ Separate Vanities
- ☐ Shower Body Sprays
- ☐ Sitting Area in Master
- ☐ Steam Shower
- ☐ Walk-in Closets

2nd Master Bedroom

Lvl

Length

Width

Features

- ☐ Cedar Closet
- ☐ Coffee Bar
- ☐ Custom Closet System
- ☐ Dual Master Baths
- ☐ Dual Sinks
- ☐ Ensuite Bath
- ☐ Fireplace in Master
- ☐ Garden Tub
- ☐ Hollywood Bath
- ☐ Jetted Tub
- ☐ Laundry Chute
- ☐ Linen Closet
- ☐ Medicine Cabinet
- ☐ Separate Shower
- ☐ Separate Vanities
- ☐ Shower Body Sprays
- ☐ Sitting Area in Master
- ☐ Steam Shower
- ☐ Walk-in Closets



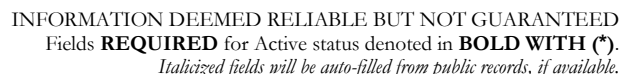
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Residential Lease Data Input Form

ROOM DETAILS				
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
Bedroom	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Ensuite Bath <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Walk-in Closets
Full Bath	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Bidet <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Concrete Countertop <input type="checkbox"/> Double Shower <input type="checkbox"/> Drip/Dry Area <input type="checkbox"/> Dual Master Baths <input type="checkbox"/> Dual Sinks <input type="checkbox"/> Garden Tub <input type="checkbox"/> Hollywood Bath <input type="checkbox"/> Jack & Jill Bath <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Laundry Chute <input type="checkbox"/> Linen Closet <input type="checkbox"/> Medicine Cabinet <input type="checkbox"/> Natural Stone/Granite Type <input type="checkbox"/> Separate Shower <input type="checkbox"/> Separate Vanities <input type="checkbox"/> Shower Body Sprays <input type="checkbox"/> Solid Surface/Non-Natural Type <input type="checkbox"/> Steam Shower <input type="checkbox"/> Tile Countertops
Full Bath	Lvl <input type="text"/>	Length <input type="text"/>	Width <input type="text"/>	Features <input type="checkbox"/> Bidet <input type="checkbox"/> Built-in Cabinets <input type="checkbox"/> Concrete Countertop <input type="checkbox"/> Double Shower <input type="checkbox"/> Drip/Dry Area <input type="checkbox"/> Dual Master Baths <input type="checkbox"/> Dual Sinks <input type="checkbox"/> Garden Tub <input type="checkbox"/> Hollywood Bath <input type="checkbox"/> Jack & Jill Bath <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Laundry Chute <input type="checkbox"/> Linen Closet <input type="checkbox"/> Medicine Cabinet <input type="checkbox"/> Natural Stone/Granite Type <input type="checkbox"/> Separate Shower <input type="checkbox"/> Separate Vanities <input type="checkbox"/> Shower Body Sprays <input type="checkbox"/> Solid Surface/Non-Natural Type <input type="checkbox"/> Steam Shower



Residential Lease Data Input Form

[illegible]



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Residential Lease Data Input Form**FEATURES***** Lease Requirements**

- ☐ Application Fee
☐ Approval by HOA
☐ Credit Report
☐ Other
☐ Prior Residence Info.
☐ References Required
☐ Written Application (+)
☐ Written Application Only

*** Smart Home Features-App or Password Dependent**

- ☐ Yes ☐ No

*** Alarm/Security Y/N**

- ☐ Yes ☐ No

Alarm/Security Type

- ☐ Burglar
☐ Carbon Monoxide Detector
☐ Exterior Security Light(s)
☐ Fire Sprinkler System
☐ Fire/Smoke
☐ Firewall(s)
☐ Leased
☐ Monitored
☐ Other
☐ Owned
☐ Pre-Wired
☐ Smoke Detector
☐ Unknown
☐ Wireless

Interior Features

- ☐ Bay Windows
☐ Built-in Wine Cooler
☐ Cable TV Available
☐ Central Vac
☐ Decorative Lighting
☐ Dry Bar
☐ Electric Shades
☐ Elevator
☐ Flat Screen Wiring
☐ High Speed Internet Available
☐ Intercom
☐ Loft
☐ Multiple Staircases
☐ Other
☐ Paneling
☐ Plantation Shutters
☐ Skylights
☐ Smart Home System
☐ Sound System Wiring
☐ Vaulted Ceilings
☐ Wainscoting
☐ Water Filter
☐ Water Purifier
☐ Water Softener
☐ Wet Bar
☐ Window Coverings

*** Kitchen Equipment**

- ☐ Built-in Coffee Maker
☐ Built-in Compactor
☐ Built-in Ice Maker
☐ Built-in Microwave
☐ Built-in Refrigerator/Freezer
☐ Commercial Grade Range
☐ Commercial Grade Vent
☐ Convection Oven
☐ Cooktop - Electric
☐ Cooktop - Gas
☐ Dishwasher
☐ Disposal
☐ Double Oven
☐ Drop in Range/Oven - Gas
☐ Dryer
☐ Dual Dishwashers
☐ Dual Fuel Range
☐ Indoor Grill
☐ None
☐ Other
☐ Oven - Electric

- ☐ Oven - Gas
☐ Plumbed For Gas in Kitchen
☐ Range/Oven - Electric
☐ Range/Oven - Gas
☐ Refrigerator
☐ Vent Mechanism
☐ Warmer Oven Drawer
☐ Washer
☐ Water Line to Refrigerator

*** Lease Type**

- ☐ 1 Year Plus
☐ Govt. Subsidy Considered
☐ Lease Purchase Option
☐ Monthly
☐ Other
☐ Six Month
☐ Yearly

*** Handicap Y/N**

- ☐ Yes ☐ No

Handicap Amenities

- ☐ Elevator
☐ Hand Rails
☐ Lower Fixtures
☐ Meets ADA Requirements
☐ Other
☐ Ramp
☐ Wheelchair Access
☐ Wide Doorways

Flooring

- ☐ Brick/Adobe
☐ Carpet
☐ Ceramic Tile
☐ Concrete
☐ Laminate
☐ Luxury Vinyl Plank
☐ Marble
☐ Other
☐ Parquet
☐ Slate
☐ Stone
☐ Terrazzo
☐ Vinyl
☐ Wood
☐ Wood Under Carpet
☐ Travertine Stone

*** Pool on Property**

- ☐ Yes ☐ No

Pool Features

- ☐ Above Ground
☐ Attached Spa
☐ Cabana
☐ Cleaning System
☐ Custom Cover
☐ Diving
☐ Heated
☐ In Ground Fiberglass
☐ In Ground Gunitite
☐ In Ground Vinyl
☐ Indoor
☐ Infinity Edge
☐ Lap Pool
☐ Other
☐ Play Pool
☐ Pool Perimeter Fence
☐ Saltwater Pool
☐ Separate Spa/Hot Tub
☐ Water Feature

*** Monies Required**

- ☐ First Months Rent
☐ Last Months Rent
☐ Other
☐ Pet Deposit
☐ Security Deposit
☐ Waterbed Deposit

*** # Fireplaces**

Fireplaces Features

- ☐ Blower Fan
☐ Brick
☐ Decorative
☐ Direct Vent
☐ Electric
☐ Freestanding
☐ Gas Logs
☐ Gas Starter
☐ Insert
☐ Masonry Box
☐ Metal Box
☐ Other
☐ See Through Fireplace
☐ Stone
☐ Wood Burning

*** Tenant Expenses**

- ☐ Alarm Monitor Fee
☐ All Utilities
☐ Electric
☐ Gas
☐ HOA User Fees
☐ Maintenance Room
☐ Other
☐ Pool/Spa Service
☐ Renters Insurance
☐ Sewer
☐ Water
☐ Yard Care

*** Parking Features**

- ☐ 2-Car Double Doors
☐ 2-Car Single Doors
☐ Area Assigned
☐ Assigned Garage
☐ Assigned Spaces
☐ Attached
☐ Circle Drive
☐ Common Garage
☐ Common Lot
☐ Covered
☐ Detached
☐ Epoxy Flooring
☐ Fence Assigned Lot
☐ Fenced Open Lot
☐ Front
☐ Garage
☐ Garage Conversion
☐ Garage Door Opener
☐ Garage Under Building
☐ Golf Cart Garage
☐ Has Sink in Garage
☐ Individual Carport
☐ None
☐ On Street
☐ Open
☐ Open and Unassigned Garage
☐ Opener
☐ Other
☐ Other Parking/Garage
☐ Outside Entry
☐ Oversized
☐ Pay Parking Garage
☐ Pay Parking Lot
☐ Porte-Cochere
☐ Rear
☐ Shared Carport
☐ Shared Garage
☐ Side
☐ Swing Drive
☐ Tandem Style
☐ Unassigned Spaces
☐ Uncovered
☐ Valet
☐ Workbench

*** # Carport Spaces**

*** # Garage Spaces**

Garage Length

Garage Width

*** Total Covered Parking**

Special Notes

- ☐ Aerial Photo
☐ Affordable Housing
☐ Build to Suit
☐ Deed Restrictions
☐ Deep Hole Test
☐ Environ. Study Complete
☐ Feasibility Study Available
☐ Flood Plain
☐ Flowage Easement
☐ Highline
☐ Historical
☐ HUD
☐ Inland/Wetland Restrictions
☐ Meets ADA Guidelines
☐ Other
☐ Owner/Agent
☐ Perc Test
☐ Phase I Complete
☐ Phase II Complete
☐ Pipeline
☐ Res. Service Contract
☐ Right of First Refusal
☐ Section 8 Qualified
☐ Special Assessments
☐ Special Contracts/Provisions
☐ Survey Available
☐ Utility Easement
☐ Verify Flood Insurance
☐ Verify Rollback Tax
☐ Verify Tax Exemptions

Common Features

- ☐ Boat Ramp
☐ Campground
☐ Club House
☐ Comm. Sprinkler System
☐ Common Elevator
☐ Community Dock
☐ Community Pool
☐ Elec Car Charging Station
☐ Gated Entrance
☐ Golf
☐ Greenbelt
☐ Guarded Entrance
☐ Hangar
☐ Horse Facilities
☐ Jogging Path/Bike Path
☐ Landing Strip
☐ Laundry
☐ Marina
☐ Other
☐ Park
☐ Perimeter Fencing
☐ Playground
☐ Private Lake/Pond
☐ Public Hangar
☐ Racquet Ball
☐ RV Parking
☐ Sauna
☐ Spa
☐ Tennis



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Lot Dimensions

Lot Size/Acreage

- ☐ Less Than .5 Acre (not Zero)
☐ .5 Acre to .99 Acre
☐ 1 Acre to 2.99 Acres
☐ 3 Acres to 4.99 Acres
☐ 5 Acres to 9.99 Acres
☐ 10 Acres to 49.99 Acres
☐ 50 Acres to 100 Acres
☐ Over 100 Acres
☐ Condo/Townhome Lot
☐ Zero Lot

*** Fenced Yard**

- ☐ Yes
☐ No

Type of Fence

- ☐ Automatic Gate
☐ Barbed Wire
☐ Brick
☐ Chain Link
☐ Cross Fenced
☐ Dog Run
☐ Iron
☐ Metal
☐ Net
☐ None
☐ Other
☐ Partially Fenced
☐ Pipe
☐ Rail
☐ Rock/Stone
☐ Slick/Smooth Wire
☐ Vinyl
☐ Wood

Lot Description

- ☐ Acreage
☐ Adjacent to Greenbelt
☐ Airstrip
☐ Corner
☐ Creek
☐ Cul De Sac
☐ Cultivated
☐ Golf Course Lot
☐ Greenbelt
☐ Heavily Treed
☐ Horses Permitted
☐ Interior Lot
☐ Irregular
☐ Landscaped
☐ Leasehold
☐ Lrg. Backyard Grass
☐ No Backyard Grass
☐ Park View
☐ Partially Cultivated
☐ Pasture
☐ Some Trees
☐ Subdivision
☐ Tank/Pond
☐ Taxi-way
☐ Undivided
☐ Water/Lake View
☐ Bayou
☐ Swamp

Waterfront

- ☐ Yes
☐ No

Waterfront Features

- ☐ Boat Dock w/Lift
☐ Boat Dock w/Slip
☐ Canal (Man Made)
☐ Dock - Covered
☐ Dock - Enclosed
☐ Dock - Uncovered
☐ Lake Front
☐ Lake Front - Common Area
☐ Lake Front - Corps of Engineers

- ☐ Lake Front - Main Body
☐ Leasehold
☐ Personal Watercraft Lift
☐ Retaining Wall - Concrete
☐ Retaining Wall - Other
☐ Retaining Wall - Steel
☐ Retaining Wall - Wood
☐ River Front
☐ Water Board Authority - HOA
☐ Water Board Authority - Private

Exterior Features

- ☐ Arena
☐ Attached Grill
☐ Balcony
☐ Covered Deck
☐ Covered Porch(es)
☐ Deck
☐ Equestrian Center
☐ Gardens
☐ Gazebo/Pergola
☐ Greenhouse
☐ Guest Quarters
☐ Gutters
☐ Holding Pens
☐ Lighting System
☐ Mosquito Mist System
☐ Other
☐ Outdoor Fireplace/Pit
☐ Outdoor Living Center
☐ Patio Covered
☐ Patio Open
☐ Private Hangar
☐ Private Landing Strip
☐ Private Outdoor Space
☐ Roof Top Deck/Patio
☐ Round Pens
☐ RV/Boat Parking
☐ Satellite Dish
☐ Separate Entry Quarters
☐ Sport Court
☐ Sprinkler System
☐ Stable/Barn
☐ Storage Building
☐ Storm Cellar

- ☐ Tennis Court(s)
☐ Workshop
☐ Workshop w/Electric

Lake Pump

- ☐ Yes
☐ No

Dock Permitted

- ☐ Yes
☐ No

*** Restrictions**

- ☐ Agricultural
☐ Animals
☐ Architectural
☐ Building
☐ Deed
☐ Development
☐ Easement(s)
☐ Health Department
☐ Hi Line
☐ Inland-Wetland Restr.
☐ Lease While on Market
☐ Mobile Home Only
☐ No Divide
☐ No Known Restriction(s)
☐ No Livestock
☐ No Mobile Home
☐ No Pets
☐ No Restrictions
☐ No Smoking
☐ No Sublease
☐ No Waterbeds
☐ None
☐ Other
☐ Pet Restrictions
☐ Pipeline
☐ Surface Lease(s)
☐ Timber Lease(s)
☐ Unknown Encumbrance(s)

Platted Waterfront Boundary

UTILITY INFORMATION*** Street/Utilities**

- ☐ Aerobic Septic
☐ All Weather Road
☐ Alley
☐ Asphalt
☐ City Sewer
☐ City Water
☐ Co-op Membership Included
☐ Co-op Water
☐ Community Mailbox
☐ Concrete
☐ Curbs
☐ Dirt
☐ Gravel/Rock
☐ Individual Gas Meter
☐ Individual Water Meter
☐ Master Gas Meter
☐ Master Water Meter
☐ MUD Sewer
☐ MUD Water
☐ No City Services
☐ No Sewer
☐ No Water
☐ None
☐ Other

- ☐ Outside City Limits
☐ Overhead Utilities
☐ Private Road
☐ Private Sewer
☐ Private Water
☐ Septic
☐ Sewer Tap Fee Paid
☐ Sidewalk
☐ Underground Utilities
☐ Unincorporated
☐ Water Tap Fee Paid
☐ Well

*** Heating/Cooling**

- ☐ Additional Water Heater(s)
☐ Central Air-Electric
☐ Central Air-Gas
☐ Central Heat-Electric
☐ Central Heat-Gas
☐ Electrostatic Air Filter
☐ Evaporation
☐ Gas Jets
☐ Geotherm
☐ Heat Pump

- ☐ Humidifier
☐ No Air
☐ No Heat
☐ Other
☐ Panel/Floor/Wall
☐ Propane
☐ Solar
☐ Space Heater
☐ Window Unit
☐ Zoned

Washer/Dryer Connections

- ☐ Included
☐ None
☐ Onsite

Laundry Location

- ☐ Garage
☐ Hall
☐ Kitchen
☐ None
☐ Onsite
☐ Other
☐ Utility Room

*** MUD District**

- ☐ Yes
☐ No



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Green Features

- ☐ Drought Tolerant Plants
- ☐ Energy Recovery Ventilator
- ☐ Enhanced Air Filtration
- ☐ ET Irrigation Control
- ☐ Geo-thermal HVAC
- ☐ Low Flow Commode
- ☐ Low Flow Fixtures
- ☐ Mechanical Fresh Air
- ☐ Rain/Freeze Sensors
- ☐ Rain Water Catchment
- ☐ Recirculating Hot Water
- ☐ Solar Electric System - Leased
- ☐ Solar Electric System - Owned
- ☐ Solar Hot Water
- ☐ Wind Power

Green Certification

- ☐ Energy Star Certified
- ☐ Green Built N. TX
- ☐ HERS 0-85
- ☐ HERS 101+
- ☐ HERS 86-100
- ☐ HERS Rated
- ☐ LEED Certified
- ☐ LEED Gold
- ☐ LEED Platinum
- ☐ LEED Silver
- ☐ NGBP-National Green

Energy Efficiency

- ☐ 12 inch+ Attic Insulation
- ☐ 13-15 SEER AC
- ☐ 16+ SEER AC
- ☐ 90% Efficient Furnace
- ☐ Attic Fan
- ☐ Ceiling Fans
- ☐ Dehumidifier
- ☐ Double Pane Windows
- ☐ Electric Water Heater
- ☐ Energy Star Appliances
- ☐ Foam Insulation

- ☐ Gas Water Heater
- ☐ High Efficiency Water Heater
- ☐ Insulated Doors
- ☐ Low E Windows
- ☐ Other
- ☐ Programmable Thermostat
- ☐ Radiant Barrier
- ☐ Smart Electric Meter
- ☐ Solar Panels
- ☐ Solar Screens
- ☐ Storm Door(s)
- ☐ Storm Window(s)
- ☐ Tankless Water Heater
- ☐ Thermo Windows
- ☐ Tinted Windows
- ☐ Turbines
- ☐ Variable Speed HVAC
- ☐ Ventilator

FINANCIAL INFORMATION*** HOA**

- ☐ Mandatory
- ☐ None
- ☐ Voluntary

HOA Management Co

HOA Management Co Phone

HOA Includes

- ☐ All Utilities
- ☐ Back Yard Maintenance
- ☐ Blanket Insurance
- ☐ Electric
- ☐ Exterior Maintenance
- ☐ Front Yard Maintenance
- ☐ Full Use of Facilities
- ☐ Gas
- ☐ Maintenance of Common Areas
- ☐ Management Fees
- ☐ None
- ☐ Other
- ☐ Partial Use of Facilities
- ☐ Reserves
- ☐ Security
- ☐ Sprinkler System
- ☐ Trash
- ☐ Water/Sewer



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Residential Lease Data Input Form**AGENT & OFFICE INFORMATION**

Find an Agent

*** List Agent MLS ID**

Agent Information

Office Information

List Team ID Find

Team ID

Team Leader

Find an Agent

List Agent 2 MLS ID

Agent Information

Office Information

*** Officer Supervisor**

*** Office Supervisor License #**

Office Supervisor Phone #

COMPENSATION AND SHOWING INFORMATION*** Variable Fee**

- ☐ Yes
☐ No

*** Owner Name**

Occupancy

- ☐ Owner
☐ Tenant
☐ Vacant

Call for Appt

- ☐ Agent
☐ Builder
☐ ShowingTime - CSS
☐ Office
☐ Other
☐ Owner

*** Buyers Agency Commission**

Owner Home Phone

Occupant

*** SubAgency Commission**

Owner Alt Phone

Occupant Home Phone

CBS Code

Occupant Alt Phone

Appt Phone

Appt Phone Ext

*** Keybox Type**

- ☐ Blue BT LE
☐ Blue iBox
☐ Combo
☐ SentiLock
☐ Other Not Listed
☐ None

Showing Instructions Type

- ☐ Agent Or Owner Present
☐ Appointment (Appt Svc only)
☐ Appointment Service
☐ Call - Key Box
☐ ShowingTime - CSS
☐ Combo Lock Box
☐ Contact Agent

- ☐ Courtesy Call (Appt Svc Only)
☐ Go (Appt Svc Only)
☐ Go - Key Box
☐ Go Show - No Appt. Necessary
☐ Key in Office
☐ No Lock Box
☐ No Sign on Lot
☐ Special
☐ Virtual Showing - Call Agent

*** Keybox #**

Show Instr

Characters Remaining: 300

Shackle Code

Keybox Combination Code

Secured Showing Instruction (Intra-Office)

Characters Remaining: 50



INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD WITH (*)**.*Italicized fields will be auto-filled from public records, if available.*

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Residential Lease Data Input Form**REMARKS**

Listing will Appear on

- ☐ Members IDX Websites
☐ REALTOR.com
☐ NTREIS Translator
☐ Realtors Property Resource
☐ Syndicate Listing
☐ Homes.com
☐ Apartments.com
☐ Zillow

*** Allow Address Display**

- ☐ Yes
☐ No

*** Allow AVM**

- ☐ Yes
☐ No

*** Allow Comments/Reviews**

- ☐ Yes
☐ No

*** Allow Internet Display**

- ☐ Yes
☐ No

*** Public Driving Directions**

Characters Remaining: 300

Property Description

Characters Remaining: 720

Excludes

Characters Remaining: 110

Private Remarks

Characters Remaining: 300

Intra Office Remarks

Characters Remaining: 225



North Texas Real Estate Information Systems, Inc.

INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD WITH (*)**.*Italicized fields will be auto-filled from public records, if available.***Residential Lease Data Input Form**

Owner(s) have examined the information contained in this profile sheet and warrant that information contained herein is true and correct to the best of their knowledge.

Owner's Signature _____

Owner's Signature _____

Signed the _____ day of _____ 20 _____

NOTE: Any information changes and/or status changes should be made on a separate listing modification form and entered into the Multiple Listing Service within the time specified in the Multiple Listing Service Rules & Regulations. I certify that a written listing agreement has been executed on the above property and that it complies with the Rules & Regulations of the Multiple Listing Service.

Participant/Subscriber for Participant _____
